



FIRE CHIEF

Collinsville, Illinois (population 25,579), is a thriving and historic community positioned to be "THE" place to live, work, shop, and play, Incorporated in 1872, the City sits at the intersection of two major interstate highways and is located just ten minutes from Downtown St. Louis. Richly blending rural beauty and urban vitality, The Mission of the City of Collinsville is clear and direct, "To provide superior municipal services through an engaged workforce while partnering with the community and being responsible stewards of the public tax dollars resulting in satisfied customers." The Fire Department accomplishes its mission through fire prevention and public fire safety education, fire suppression, rescue, hazard mitigation, and advanced life support services.

The City is seeking an enthusiastic and experienced fire service leader with strong communication and interpersonal skills. A commitment to high professional standards is required and experience with both fire and EMS is important. The ideal candidate must have an inclusive managerial style and experience working in a union environment. ***The City Administrator and Human Resource Director are new in 2016! The Police Chief position also recently changed and this team is focusing on a bright future and the success of the City through strong leadership in the fire department. The fire department staff and union leadership are looking for an energetic, visionary that can be the face of dynamic change and transformation in the fire department. This is a great opportunity to become part of a new, energetic senior staff!***

JOB SUMMARY: The City is seeking an experienced Fire Chief candidate to lead its full-time Fire Department comprised of 31 firefighter/paramedics and staff. The Department covers 14.6 square miles of Collinsville as well as the Collinsville Fire Protection District. In addition to the responsibilities as the fire department administrator, the Fire Chief is the Director of Emergency Management (Collinsville Emergency Management Agency). The Fire Chief reports to the Chief Administrative Officer (City Manager). The Chief Administrative Officer is responsible to the Mayor and four City Council members, operating under the Council-Manager form of government.





MINIMUM QUALIFICATIONS: The ideal candidate shall have experience working successfully in a collaborative labor relations/collective bargaining environment. Must be able to demonstrate the technical aspects of emergency scene management (NIMS), EMS (ALS and BLS) leadership and management and transport, Emergency Management Preparedness and planning (EMA), fire prevention and fire prevention education programs, hazardous materials response, special technical rescue response, MABAS (Mutual Aid Box Alarm System) operations, response and management. Superior strategic planning skills, fiscal and budget management must be able to be demonstrated through career experience.

EDUCATION REQUIREMENTS:

- Ten (10) or more years of progressively responsible experience, and or any combination of education, training, and experience which provides the required knowledge, skills, and abilities to perform the essential functions of the job.
- Bachelor's degree from and accredited four-year university or college, fire science or related field preferred. Graduate and Masters level study and degree attainment is a plus.
- National Registry EMT-B is not mandatory, but is desirable.
- Office of the Illinois State Fire Marshal Fire Officer III, Chief Fire Officer and National Fire Academy Executive Fire Officer certification preferred.

COMPENSATION AND BENEFITS: Salary range **\$90,000 - \$100,000 (+) - Negotiable** depending on qualifications and experience. The City also provides an excellent benefit package (full medical 100% and 75% for dependent) and retirement program. Residency within Collinsville is required within one-year.

TO APPLY: **The application closing date is September 16, 2016.** Successful candidates will participate in an Assessment Center process on a date to be announced later. Interested and qualified candidates should apply at once, with resume and salary history, together with a letter summarizing your qualifications, education, professional accomplishments, and a description of the size of the departments and populations where you have gained experience in confidence to the Departments Executive Search Consultant:



Submit all application materials to:
Executive Search Consultant
Illinois Fire Chiefs Association
P.O. Box 7
Skokie, IL 60076-0007

The Collinsville Fire Department is an Equal Opportunity Employer.

www.collinsvilleil.org

Questions can be directed to: Chief T.E. Sashko, Executive Director

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